

# Repository Selection & Metadata Consideration Worksheet

## Step 1: Identifying a Suitable Repository

Use re3data.org, FAIRsharing.org, or institutional guidance to explore repositories relevant to your field.

1. What type of data do you work with? (e.g., survey data, genomic sequences, imaging data)
2. What repository might be a good fit for your dataset?
  - Repository name: \_\_\_\_\_
  - URL (if available): \_\_\_\_\_
3. Why did you choose this repository? (Mark all that apply)
  - Discipline-specific repository
  - Supports necessary file formats
  - Provides long-term access & preservation
  - Has clear metadata requirements
  - Allows for restricted access (if needed)
  - Complies with funder/publisher policies
  - Other: \_\_\_\_\_

## Step 2: Understanding Metadata Requirements

4. Does your chosen repository have required metadata fields?
  - Yes  No  Unclear
5. Does your field have a recognized metadata standard?
  - Yes (List: \_\_\_\_\_)
  - No / Not sure
6. What key metadata elements are needed to describe your dataset?
  - Title & description
  - Creator & contributors
  - Keywords / subject classification
  - Date of data collection
  - Methodology details
  - File formats & software needed to use the data
  - Licensing & access conditions
  - Citation information
  - Other: \_\_\_\_\_

## Step 3: Pair & Share Reflection

Discuss with a partner:

- Was it easy to find a repository for your data?
- What challenges did you encounter?
- How does metadata influence data discovery and reuse in your field?